

**2011 - 2012**

# **Georgetown County School District**

**Handbook  
for  
Parents and Students**  
(Kindergarten, Elementary and Intermediate)





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# Welcome!

The 2010-2011 school year has been a very successful year for Georgetown County School District. We are very proud of the progress we made this year. This progress is the result of hard work and extra efforts made by our students, parents, teachers and our

## Dozier

community working together to provide the best possible education for all our students. Last school year, Georgetown County School District experienced a successful academic year with 14 of 18 schools meeting AYP. Our school district also has four "Palmetto Gold Award" winners (Waccamaw High School, Waccamaw Middle School, Waccamaw Intermediate School, and Waccamaw Elementary School). Georgetown County has three "Palmetto Silver Award" winners (Browns Ferry Elementary School, Sampit Elementary School, and Plantersville Elementary School). Our school district also has won "Closing the Achievement Gap Awards" at three schools (Plantersville Elementary School, Sampit Elementary School, and Waccamaw Intermediate School).

Our district continues to work on several long-range plans, including improving our facilities and our technology used for instruction. We know it is vital to have quality, inviting, aesthetically appealing places for learning to take place. You will see a number of our schools receiving modifications and updates. This year you will see more laptops, notebooks, and white boards put into place. You will also continue to see updates regarding security and attempts to make our schools the safest place they can be in today's world. Our district has placed a high priority on professional development for all employees to improve the overall operation of all facets of our programs. Professional personnel and classified staff have been provided many opportunities to expand their knowledge and attain life goals. All of these opportunities have supported student growth and reaching higher expectations which are part of the mission and strategic plan of the school district. Thank you for all you do to support our schools and students. We are extremely proud of our business partnerships and support from the community.

We look forward to next year and more success stories for our district. Please stop by and visit our schools and see the good things that are happening.

Sincerely,  
H. Randall Dozier, Ph.D.  
Superintendent

## Board of Education



**Jim Dumm,  
Chairman**



**Dr. Arthur Lance,  
Vice Chairman**



**Sarah Elliott,  
Secretary**



**Teresa Bennani,  
Parliamentarian**



**Zelma Carr**



**Pat DeLeone**



**Sandra Johnson**



**Elery Little**



**Johnny Wilson**

# 2011-2012 IMPORTANT DATES

AUGUST 10-12.....	STAFF DEVELOPMENT DAYS
AUGUST 15-16.....	TEACHER PREPARATION DAYS
AUGUST 17.....	FIRST DAY OF SCHOOL
SEPTEMBER 5.....	LABOR DAY HOLIDAY/SCHOOLS CLOSED
SEPTEMBER 12-30.....	MAP TESTING
OCTOBER 18-28.....	FALL HSAP TESTING
OCTOBER 21.....	TEACHER PLANNING/STAFF FLEX DAY
NOVEMBER 11.....	VETERAN'S DAY/SCHOOLS CLOSED
NOVEMBER 23-25.....	THANKSGIVING HOLIDAY/SCHOOLS CLOSED
DECEMBER 19 – JANUARY 2.....	WINTER BREAK/SCHOOLS CLOSED
JANUARY 11-12.....	EXAMS
JANUARY 12.....	FIRST SEMESTER ENDS
JANUARY 13.....	TEACHER PLANNING/PARENT CONFERENCES
JANUARY 16.....	MARTIN LUTHER KING JR. DAY/SCHOOLS CLOSED
FEBRUARY 17.....	TEACHER PLANNING/PARENT CONFERENCES
FEBRUARY 20.....	PRESIDENTS' DAY/SCHOOLS CLOSED
MARCH 20-27.....	PASS TESTING/WRITING PORTION
MARCH 23.....	TEACHER PLANNING/FLEX DAY
MARCH 26.....	MAP TESTING BEGINS
APRIL 9-13.....	SPRING BREAK/SCHOOLS CLOSED
APRIL 17-27.....	SPRING HSAP TESTING
APRIL 27.....	MAP TESTING ENDS
MAY 8-18.....	PASS TESTING
MAY 28.....	MEMORIAL DAY HOLIDAY/SCHOOLS CLOSED
MAY 31-JUNE 1.....	HALF DAYS/HIGH SCHOOL GRADUATIONS
JUNE 1.....	LAST DAY OF SCHOOL
JUNE 2.....	TEACHER PLANNING/FLEX DAY OPTION

## Board Meetings

The Board meets on the first Tuesday of each month (5:30 p.m.) for regular meetings and on the third Tuesday of each month (5:30 p.m.) for work sessions. The meetings are held in the Board Room of the J. B. Beck Administration and Education Center. Any changes in location and/or time will be announced in a timely manner. At the beginning of each meeting, time is set aside for the public comments. Comments are welcomed, and the community is encouraged to attend Board meetings.

# Notice to the Public

In compliance with the Executive Order 11246: Title II of the Education Amendments of 1976; Title VI of the Civil Rights Act of 1964, as amended by the Equal Employment Act of 1972; Title IX Regulation Implementing Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and all other Federal, State, School rules, laws, regulations, and policies, the Georgetown County School District shall not discriminate on the basis of sex, race, color, national origin, religion or handicap in the educational programs or activities which it operates.

It is the intent of Georgetown County School District to comply with both the letter and spirit of the law in making certain discrimination does not exist in its policies, regulations and operations. Grievance procedures for Title IX and Section 504 have been established for students, their parents and employees who feel discrimination has been shown by the District.

Specific complaints of alleged discrimination under Title IX (sex) and Section 504 (handicap) should be referred to:

Dr. Marthena Grate Morant  
Title IX Coordinator  
2018 Church Street  
Georgetown, SC 29440

Dr. Carole Sorrenti  
Section 504 Coordinator  
2018 Church Street  
Georgetown, SC 29440

Title IX Complaints can also be filed with the Office of Civil Rights. Regional Office for Civil Rights, Region IV 101 Marietta Street, 27th Floor Atlanta, GA 30323

All students attending Georgetown County Schools may participate in educational programs and activities, including but not limited to health education, physical education, music education and vocational education, (homemaking and consumer education, trades and industrial education, business and office education, etc.), regardless of race, color, national origin, religion, age, handicap or sex.

## Mission Statement

The mission of the Georgetown County School District is to provide challenging educational programs that require all students to meet high academic standards and that prepare all students to be responsible citizens and lifelong learners.

# **Family Rights and Privacy Act:**

Notice to Parents/Guardians/Eligible Students

The revised Family Rights and Privacy Act became a Federal Law in December, 1974. The law intends to protect the accuracy and privacy of students' educational records. In that regard, please note the following:

- The definition of "educational records" includes all records, files, documents, and other materials containing information directly related to your child.
- Without your prior consent, only you and authorized individuals will have access to your child's educational records. However, unless you make a request in writing to the contrary, we may release without consent "directory information" contained in your child's educational records: name, address, telephone listing, date and place of birth, dates of attendance, major field of study, participation in officially recognized activities and sports, weight and height, athletic team membership, degrees and awards received, and most recent previous education agency or institution attended. Your written request should be received by the school by September 15, or within ten days of your child's enrollment in the school, whichever is later.
- You may make an appointment with the school to inspect and review your child's educational records.
- You may receive a copy of the Georgetown County Board of Education's policy Student Records from the school office, or the District Office at 2018 Church Street, Georgetown, SC 29440. The entire policy manual is also available for reference at the public library in Georgetown.
- You may obtain copies of educational records for \$3.00, other than the first copy of a transcript to another educational institution, which will be sent without charge.
- You have the right to challenge any information contained in your child's educational records if you think it is inaccurate, misleading, or inappropriate information.
- Challenges may be addressed to the Hearing Officer, Georgetown County School District, 2018 Church Street, Georgetown, SC 29440.
- The principal has ultimate responsibility for all educational records and will periodically review student educational records for the purpose of correcting and deleting any inaccurate, misleading, or inappropriate information.

All students attending Georgetown County Schools may participate in educational programs and activities, including but not limited to health education, physical education, music education and vocational education, (homemaking and consumer education, trades and industrial education, business and office education, etc.), regardless of race, color, national origin, religion, age, handicap or sex.

## **From the Office of Special Services**

"A student's education records, including special education records, may be transferred from one district to another for enrollment purposes without parental permission, according to Federal and State regulations."

# Quick Facts about GCSD

The Georgetown County School District is coextensive with the county and is located on the southern end of South Carolina's "Grand Strand." The School District is bordered on the east by the Atlantic Ocean, on the south by Charleston County, on the west by Williamsburg County, and on the north by Horry County. The land area of the School District encompasses 812 square miles.

The County's economy is based on manufacturing, wholesale and retail trade, agriculture, and the tourist industry. Georgetown is considered an excellent location for further industrial development due to its port facilities, its location on the Inland Waterway system, the airport, and the rail facilities. Georgetown is a seacoast location rich in historical lore and is a natural attraction for tourists.

The District has 19 schools: nine elementary schools, one intermediate school, four middle schools, four high schools, and an adult education center. The district also has an Optional Education Program housed at the Howard Education Center. There are approximately 9,775 students enrolled in Georgetown County schools. There are currently about 1,475 full-time employees, including about 815 classroom teachers. The average teacher experience for the county is almost 16 years and the average teacher salary is about \$45,000.

## State Mandated Testing and District Testing

Check with your child's school for specific test dates.

For information on testing, contact Dr. Diane Wingate, Director of Accountability, Assessment, and Research at 436-7156.

## NO CHILD LEFT BEHIND UPDATE GEORGETOWN COUNTY SCHOOL DISTRICT

On January 8, 2002, President George W. Bush signed the No Child Left Behind Act (NCLB) into law. NCLB brings increased federal involvement in public education at the state and local levels and increased accountability for states, school districts, and schools.

The NCLB has several key principles – stronger accountability for results; greater flexibility for states and school districts; greater flexibility for states, school districts and schools in the use of federal funds; more choices for parents of children from disadvantaged backgrounds; and an emphasis on teaching methods that have been demonstrated to work. The law is designed to help all students meet high academic standards and requires tests to de-

termine if students meet those standards. South Carolina is meeting that assessment requirement. Assessment data will be divided into subgroups for students by poverty levels, race ethnicities, disabilities, and limited English proficiencies to ensure that no child – regardless of his or her background – is left behind. Annual school “report cards” will provide information on how well students are meeting standards and will also show how well students are meeting proficiency in the various subgroups.

We are very proud of the dedicated and qualified teachers in all our classrooms. Georgetown County School District places top priority in hiring the best-qualified teachers for our students. As a part of this legislation, parents may request and receive information about the qualifications of their child’s classroom teacher(s). The district is also required to notify parents when the child has been assigned to a teacher who does not meet the qualification of highly qualified or if the child has been taught for four (4) or more weeks by a teacher who does not meet the NCLB requirements of highly qualified. You may request information concerning the quality of your child’s teacher from the Human Resource Office at 436-7000 or your child’s principal.

Parents are encouraged to give suggestions of improvement to schools. Parents of children in Title I schools in Andrews Elementary, Brown’s Ferry Elementary, Carvers Bay Middle, Carvers Bay High, Andrews High, McDonald Elementary, Plantersville Elementary, Pleasant Hill Elementary, Rosemary Middle, and Sampit Elementary are asked to give suggestions to the school or district on how to spend one percent (1%) of the Title I funds on parenting activities; suggestions for the activities in the Title I Schoolwide Program Plan; and make suggestions and/or comments on the school-parent compact.

In an effort to increase parent involvement, the Title I schools and the district have written Parent Involvement Policies. We welcome your comments and suggestions regarding these policies. They are available in the schools and in the district Title I office for your review.

These are just some of the things that are happening with the NCLB legislation in Georgetown. We will continue to give you information as it is made available to us.

## **Back to School Information**

Wednesday, August 17, 2011, is the first day back to school for students. Following is information new and returning students need to know. By state law, all children between ages 5 and 17 must be enrolled in school.

### **Registration**

If you are unsure which school your child will attend, call 436-7158. Regardless of your child’s age, if he or she did not attend Georgetown County

schools last year, you will need the following: • legal birth certificate • up-to-date immunization records (S. C. shot record: All students must have received the following immunizations: at least 3 DTPs, at least 3 OPVs, and 2 MMRs.) • proof of residency • a report card from last year if you have one.

## **Kindergarten**

Children who will be five years old on or before September 1 are eligible to enroll in kindergarten. All children eligible for kindergarten have the opportunity to attend full-day classes. To register your child at a Georgetown County school, go to the school office between 8 a.m. and 4 p.m. By state law, students must be in school from ages 5 to 17. Parents who choose not to send their child to a public or private kindergarten must sign a waiver to that effect. Waiver forms are available at your local elementary school.

## **Elementary and Intermediate**

Students should go to the school to register only if: • they did not attend Georgetown County public schools last year; or • they moved from one attendance zone to the other over the summer. Parents of elementary and middle school students may go to the school in their attendance zone to register the students at any time the school office is open. If your child attended middle or elementary school in Georgetown County last year and will attend school in the same attendance zone in the fall, you do not have to go to the school to register. Children who are six on or before September 1 may enter school in the first grade.

## **Immunization Requirements for Registration**

To register your child for any grade, take his/her social security number, birth certificate, South Carolina health certificate (immunization record) and proof of residence to the school to which you are zoned. All students are required to be immunized against diphtheria, whooping cough, tetanus, polio, and red and German measles. If your child is transferring from another school district, also take his/her most recent report card. If your child is transferring from an out-of-state school, his health certificate information must be on a South Carolina form, according to state law. You may take your out-of-state certificate to a doctor or clinic in South Carolina and have the previous information transferred to the South Carolina form.

## **School Assignment**

Students are assigned to schools within the school district based upon where their parents or guardians live in the county. If you are divorced or legally separated, your child will be assigned to school based upon where the custodial parent lives. If you do not know which school serves your address, call 436-7158.

## **Transfers**

In certain cases, students may be assigned or transferred to another school outside the assigned attendance area.

The school board recognizes only specified reasons for granting a transfer:

- child-care problems (children ages fourteen or younger);
- medical, disciplinary, hardships or administrative reasons;
- majority to minority consideration regarding enrollment; and
- school employees may enroll their children in the school zone in which they are employed.

Approval of transfers will be based upon the individual situation. No transfers will be granted on preference or convenience alone, and transfers will be approved only when space is available. Requests for transfers to schools are approved in accordance with School District Policy JC/JCA/JECB and the United States Department of Justice Consent Decree. Letters to request transfers should be addressed to the Superintendent, 2018 Church Street, Georgetown, SC 29440. Permission for all transfers must be renewed each year. You must apply each year in writing for a transfer. For specific information about these categories and procedures applying, call 436-7158.

### **Transfers from Other Districts**

If your child is transferring into this school system from another system, bring proof of residence (such as a telephone or light bill), the child's most recent report card, and the checkout card from the former school to the school which your child will attend. Transfers from other districts are approved only if space is available at the school requested. Transfer students who have been receiving special education services should contact the Special Education Office at 436-7126.

### **Transfer Guidelines**

Once a transfer is granted, the following guidelines are expected of the student:

- Transfer students should have good attendance and not be excessively tardy for school.
- Transfer students should be in good standing and not have discipline problems.
- Transfer students may ride the bus, provided a written request is made to the principal of the school the student is attending and to the bus driver whose bus route the student wishes to ride. Failure to adhere to these administrative guidelines could cause the transfer to be revoked and a return to your home school could happen.

### **Student Fees**

Fees will not be collected from students to cover items or services required for the student to participate in the normal school program. Fees may be collected if a student chooses to purchase an item or service offered by the school. Textbooks and library books are the responsibility of the student to whom they have been issued or loaned. Students will pay for any damage to or loss of these books. No fees are collected to cover the cost of any item, service, or activity which is implicitly or explicitly required by the school for the student to participate in the normal school program. For example:

- supply fees
- registration fees
- textbook fees
- activity fees
- graduation fees

Reasonable fees may be collected if a student, by his or her choice, wishes to purchase an item or service offered by the school. For example:

- school pictures
- yearbooks, newspapers
- towel service
- locks (not lockers)
- pencils, paper, etc., sold in school stores
- non-required, supplemental books
- student insurance
- vehicle parking
- caps and gowns for commencement proceedings
- field trips. (Teachers and administrators will not allow a student's inability to pay exclude the student from activities which have been deemed by the teacher and administrator important enough to warrant inclusion in the instructional day.)

## **Buses**

If you live more than a mile and a half from your zoned school, bus transportation will be provided. Buses may be routed to pick up students who live closer than this if the students would have hazardous walking conditions to school. Also, students with certain physical limitations who live within a mile and a half may qualify for bus service.

Safety is very important on school buses. Teach your child to look both ways before crossing the street to get to the bus, to obey the bus driver, and to remain seated and reasonably quiet while on the bus. Students who break the rules will be suspended from riding the bus.

Band instruments or other items on the school bus must be of such size that they can be transported in the student's lap, without obstructing the aisle.

## **Meals**

All Georgetown County Schools offer a breakfast and lunch for students. The meals follow the meal patterns set by the U.S. Department of Agriculture for the National School Lunch and School Breakfast programs and are based on the U.S. Dietary Guidelines. Breakfast includes a meat/meat alternate such as sausage or cheese with a bread/bread alternate OR two breads. Fruit or fruit juice and a choice of milk are offered with each breakfast. Lunch includes a meat/meat alternate, two vegetables or fruits (or one of each), a bread/bread alternate, and choice of milk. Each day at least two meats or alternate, two vegetables, and two fruits are available for students to choose for a lunch meal. Portion sizes follow USDA serving recommendations.

The USDA requires that students who wish to pay the student price for meals or use free or reduced meal benefits (if the family is eligible) MUST take at least 3 of the 4 choices served for breakfast and at least 3 of the 5 choices for lunch. Food may be purchased as a single item but is priced to encourage choosing the meal.

Meals are offered at reasonable prices. Reduced-price and free meals are available for students whose families qualify, based upon income and family size. Application forms to determine eligibility are sent home with each student at the beginning of the school year. Application forms are available in school offices, cafeterias, and at the district's administrative office and may be submitted at any time during the school year. Only one application form per household is required, even though all children are given an application. A new application is required each school year. Children of families receiving assistance from the S.C. Department of Social Services for food may automatically qualify for free meal benefits and will be notified by letter at the beginning of school. If a letter is not received, the family needs to fill out a meal application in order to receive meal benefits, if eligible.

Breakfast prices are \$1.10 for all students and \$.30 for students who are eligible for reduced price meals. Lunch prices are \$1.65 for elementary and intermediate school students, \$.40 for students eligible for reduced price meals.

Parents may pay by the day, week, month, or for the entire school year. Electronic cards used by students, allow funds to be maintained for meals. Refunds, upon request, will be issued at the end of the school year for amounts not used or may be carried forward into the next school year. District funds are not available to allow students to eat on credit.

Parents/guardians of students who did not apply, were not eligible because of income, or were not in attendance in Georgetown County Schools during the prior year and wish to apply for meal benefits should fill out an application and return it to the school as quickly as possible; parents should plan on paying for the first ten days of meals to be eaten. After the first month, parents of students entering the district should plan to pay for the first three days that meals will be eaten by new students.

Adult meal prices are set by the S.C. Department of Education, Office of Nutrition and are announced soon after July 1. For questions or comments, contact the district's Food Services Department at 436-7078.

## **Field Trips**

Field trips may be planned to supplement and extend classroom activities. All field trips may require an admission or other charge. Every attempt is made to keep the costs of admission and transportation reasonable and to make provisions for students who cannot afford them. If you have difficulty paying for a field trip for your child, talk to the school principal.

# **Inclement Weather/School Closings**

Severe weather or other hazardous conditions may require schools to close or delay opening for the safety of students. Announcements concerning closings or delayed openings will be made at the earliest possible time.

If closings occur during the middle of the school day, parents will be notified via radio and television and telephone calls. Parents are asked to tune to local radio and television stations when they are aware of possible hazardous conditions and to call the District's 24-Hour Communications Line at 436-7043. Individuals calling the schools may tie up phone lines needed for school communications. Info will also be posted at [www.gcsd.k12.sc.us](http://www.gcsd.k12.sc.us)

Parents are reminded that severe weather is fairly common and should make arrangements ahead of time for their children's care in the event of such emergencies.

## **Gifted and Talented Program Academic**

The Gifted and Talented Academic Program is available to students in grades three through 12 who have been identified as academically gifted according to state regulations. Students in grade two are screened annually for the following year's program. Students in grades three through seven are screened by referral beginning in the fall of the school year. Parents, students, teachers, or administrators may nominate students. Identification is a multi-step process, which consists of a review of aptitude, performance, and achievement test scores. The state of South Carolina has established three dimensions of giftedness as criteria for placement in the academically gifted program. In order to qualify for placement in gifted/talented programs, a student must meet the eligibility criteria in two of the following three dimensions:

Dimension A – Reasoning Abilities (A student is eligible for placement on the basis of this dimension alone if he/she scores at the 96% or above on the aptitude test.)

Dimension B - Achievement

Dimension C - Academic Performance

## **Artistic**

The Gifted and Talented Artistic Program is available for 6th-12th grade students who have special interests and abilities in music, art, and drama. A summer program stimulates awareness and imagination and challenges students to recognize and expand their creative abilities.

Parents, teachers, students, and administrators may nominate students for the program. Each student is then identified through a screening/audition process where competition is keen.

For information and/or nomination forms, contact the guidance department of your child's school.

# **Opportunities for Involvement**

## **School Improvement Councils (SIC)**

The SIC serves as an advisory committee to a school's principal. Each council is comprised of at least two parents (elected by parents of the children enrolled in the school), at least two teachers (elected by the faculty), at least two students in schools with grades nine and above (elected by the students), and other representatives of the community and school organizations appointed by the principal.

SIC provides support by:

- assisting in the preparation of the Strategic Plan and annual update.
- assisting with the development and monitoring of school improvement and innovation.
- developing an annual school report for the Board of Education, parents, and constituents of the school's attendance area.
- handling disciplinary concerns referred to them by the school administration.
- providing advice on the use of the school incentive grant awards.
- carrying out duties as assigned by the principal and the Board of Education.

### **Parent Teacher Organizations/Associations (PTO/PTA):**

PTO/PTAs enable parents and teachers to come together to discuss events, test scores, tips for parents on improving their child's academic performance, and any other information and concerns of parents and teachers. Volunteers: Principals are always happy to have parents, community members, and businesses volunteer at their schools. To volunteer, call the principal at your child's school.

### **Tips for Parents:**

- Be sure your child gets a good night's sleep, eats breakfast, and arrives at school on time.
- Get involved with your child's school activities and school work.
- Set aside special time to listen and read with your child.
- Help your child to practice following directions, and help him/her remember that listening is important at home and school.
- Acknowledge your child's achievements and encourage him/her to continue to work hard.

### **Parenting/Family Literacy Education Program**

The Parenting/Family Literacy Education Program is designed to increase parents' understanding, knowledge and skills in specific areas. These areas are:

- Early child care, development and education;
- Parent and child interaction;

- Family relationships;
- Health and nutrition;
- Building self-esteem;
- Discipline;
- Family communication;
- Adult education and literacy; and
- Workforce.

Parenting workshops are conducted at the Parent Center located at the Beck Administration Building. All interested persons are invited to attend. Also, grandparents raising grandchild(ren) are encouraged to participate in the Grandparents Raising Grandchildren support group meetings/workshops held the second Wednesday of each month at the Beck Administrative Building. For information about the Parenting Program, contact Patricia Canada at 436-7208.

## **Policies**

### **POLICY ID — SCHOOL DAY**

State laws and regulations require that the length of the instructional day for secondary students be at least six hours, excluding lunch. The length of the school day for elementary and middle school students must be six hours, including lunch.

Schools may reduce the length of the school day to not less than three hours on not more than three days each school year for staff development or for the purpose of administering end-of-semester and end-of-year tests.

The schools must give priority to teaching and learning tasks and may interrupt classes only for emergencies. No part of the school day will be interrupted for commercial deliveries to students except for school-related products or materials such as class rings, caps and gowns, etc.

### **POLICY IGCA — SUMMER SCHOOL/ EXTENDED YEAR**

The district will offer a summer school program for high school students whenever there is enough interest by students and parents. The summer program will operate in accordance with standards required by the State Department of Education and the Southern Association of Colleges and Schools.

Schools will charge students a fee to cover the expenses of staffing, instructional materials, and other expenses directly related to the instructional program of the summer school.

An enrichment program will be offered for elementary and middle school students whenever there is enough interest by students and parents. Schools may charge students a fee to cover the expenses of staffing, instructional materials and other expenses directly related to the program.

## **POLICY IGA — BASIC INSTRUCTIONAL PROGRAM**

The district will develop and implement an appropriate curriculum for all students.

The Board shall ensure that a basic curriculum is in place to provide for the intellectual growth of all pupils. The curriculum will offer all pupils a basic body of understanding, and knowledge for living in a democracy which acknowledges that learning experiences and achievement may vary according to individual needs.

This curriculum will insure that students have the opportunity to develop skills such as intellectual curiosity, critical thinking, problem-solving abilities, and aesthetic appreciation.

The professional staff of the district will develop the basic instructional program for the district's schools. The superintendent and Board must approve the program.

In compliance with state and federal regulations, the district will not exclude, deny benefits, or prohibit students from course offerings on the basis of sex, race, religion, color, or national origin.

## **POLICY JFA — INTERROGATIONS AND SEARCHES**

### **Searches**

The Board recognizes that the Fourth Amendment protects citizens, including students, from unreasonable searches. However, the district considers any person entering the premises of any school or facility in the district, including visitors, as consenting to a reasonable search of his/her person and personal property. Accordingly, district officials are authorized to conduct reasonable searches in accordance with the procedures set forth in administrative rule JCAB-R. The district will post appropriate notices on school property notifying individuals of this fact. In conducting searches, school officials will make every effort to protect the privacy interests of individuals. The district's express intention for this policy is to enhance security in the schools and to prevent students from violating Board policies, school rules and state laws.

### **Police interrogations**

The schools have legal custody of students during the school day and during hours of approved extracurricular activities. It is therefore the responsibility of the school administration to protect each student under its control according to the following criteria:

- When law enforcement officers find it necessary to question students during the school day, the school principal or his/her designee will be present. The questioning will be done in an administrator's office. School personnel will make every reasonable effort to contact the student's parent/legal guardian and request his/her attendance prior to the questioning of the student.
- If custody and/or arrest is involved and/or an official warrant has been issued, the principal/director will cooperate with law enforcement. School personnel will make every reasonable effort to contact the parent/legal guardian to make them aware of the situation. If a parent/legal guardian can not be reached for students under the age of seventeen, school personnel will accompany or follow students to the police station.

## **POLICY JF — STUDENTS RIGHTS AND RESPONSIBILITIES**

The Georgetown County School Community, consisting of students, teachers, parents, administrators, and School Board members, is committed to creating a safe school environment where all students can experience success. The purpose of the discipline policy is to teach students responsible behaviors that will enable them to lead productive lives. This will be accomplished through a teaching process that requires students to practice appropriate behaviors and demonstrate respect for self and others.

### **PARENT/GUARDIAN RESPONSIBILITY**

Discipline is primarily the responsibility of parents. It is the parents'/guardians' obligation, by teaching and example, to develop in the student good behavior habits and proper attitudes.

### **TEACHER RESPONSIBILITY**

As those individuals having the most direct, most frequent and most prolonged contact with students on a daily basis, teachers will establish classroom management plans which will facilitate the development of expected positive student behaviors and attitudes. Those expectations will be communicated clearly to students. Those positive behaviors and attitudes should serve as a reflection of the positive attitudes and behaviors exhibited by the teachers at all times.

If a student's behavior fails to meet the expectations of the teacher, the teacher is responsible for making efforts and taking reasonable actions to eliminate the student's negative behaviors before referring the student to an administrator.

Some of the options may include but are not limited to:

- a. behavior modification techniques
- b. isolation from peers/timeout
- c. planning room/behavior plans
- d. peer mediation or adult mediation
- e. conflict resolution techniques

- f. parental contact(s) — (at least 5 total per week both positive and negative where student behavior has been an ongoing issue)
- g. detention
- h. withdrawal of privilege(s)

## **ADMINISTRATOR RESPONSIBILITY**

As the chief role models within the school, the administrators are responsible for establishing a positive, supportive environment and for initiating programs and policies which will provide or enhance a positive school climate. Such actions should foster the development and continuation of positive student attitudes and behaviors, thereby reducing the need for disciplinary action, particularly administrative action.

If an administrator receives a disciplinary referral because a student has chosen not to exhibit positive behaviors and/or chosen not to take advantage of efforts to modify his behavior patterns, the administrator will adhere to the provisions of the district discipline policy.

## **SCHOOL RESPONSIBILITY**

It is the schools' responsibility to provide learning experiences free from distractions and misbehavior. Administrators, teachers, and others connected with the school district will provide positive models that are observable as good examples for students to follow.

## **STUDENT RESPONSIBILITY**

All students are expected to follow the rules and regulations of the Board of Education, the school administration, and the teacher. Students are expected to be courteous and polite, and contribute to a good school climate. As students progress through the public schools, it is reasonable to assume that an increase in age and maturity implies a greater responsibility for their actions. Differences in age and maturity are recognized in determining the type of disciplinary action to be taken if and when necessary.

With the implementation of a school-wide Character Education Program, the district believes that to be effective, students must:

1. be respectful and considerate of the rights and responsibilities of others;
2. be respectful and considerate of one's own property and the property of others;
3. be responsible for following designated class schedules;
4. be respectful of the rules for specific areas such as the cafeteria, library, buses, and school-related events, etc.; and
5. be responsible for following all state, county, and local laws.

## **Student Dress and Attire**

Student dress and grooming should be neat, clean and appropriate for the school environment. The Board reserves the right to bar from school those students whose personal appearance is disruptive to the educational process and orderly operation of the school or presents a health or safety concern.

As long as clothes are not disruptive to the educational process as judged by the administrative team of a school, the attire will be acceptable. Clothing must be worn as the manufacturer intended.

In complying with the above, the following guidelines are provided:

1. Belts should be buckled, sashes tied, and buttons buttoned, except at the neck. Pants should be worn at the waist.
2. Shoes laces should be tied, buckled or worn as the manufacturer intended. Shoes that cause undue attention or a health and safety hazard should be avoided.
3. Clothing, buttons, signs, or other adornments which display pictures or language of an obscene nature or are related to the use or consumption of alcoholic beverages or controlled substances should not be worn.
4. Hats, caps, or head scarves should not be worn inside the building.
5. Sunglasses should not be worn inside the school, unless they are necessary for correction of medical problems.
6. Students' hair, including any facial hair, should be neat, clean, and well groomed.
7. Clothing should be worn with appropriate undergarments. Undershirts customarily worn as undergarments should not be worn without shirts or blouses. Undergarments should be covered by outerwear. Tank tops, sheer blouses, or shirts that cause undue attention should be avoided.
8. Combs (except for barrette-style combs), hair curlers, and picks should not be worn in the hair.

## **Plagiarism**

Student work that uses print or non-print sources must be appropriately documented. Plagiarism, the inclusion of someone else's product, words, ideas, or data as one's own work, is not acceptable and will lead to disciplinary action.

Examples of plagiarism include:

1. Copying and pasting text from on-line media, such as encyclopedias;
2. Copying and pasting text from any website;
3. Transcribing text from any printed material, such as books, magazines, encyclopedias, or newspapers;
4. Simply modifying text from any of the above sources, for example, replacing a few select words using a Thesaurus does not constitute original work;
5. Using photographs, video, or audio without permission or acknowledgement. Students may use such a photographic, video, or audio source with or in a paper or multimedia presentation that they create, as long as they do not profit from it for any purpose other than the original assignment. Students must include the source in their bibliography.
6. Using another student's work and claiming it as student's own, even with permission, is academically unethical;
7. Acquiring work from commercial sources is academically unethical.

## **Tobacco Products**

The Board decrees there will be no smoking or use of tobacco in any form by

students while under the jurisdiction and supervision of the school whether at school or away from school. Students will not bring any tobacco, smoking materials, or tobacco products onto school grounds or to a school-sponsored function. All materials will be confiscated and parents and the school resource officer will be notified. Students and parents should be aware that the possession of tobacco or tobacco products by persons under the age of 18 is unlawful. Students who are in possession of such may be assessed a fine by the school resource officer, or at the officer's discretion, be required to participate in a smoking cessation program or community service. Any student who fails to pay the fine, or to participate in a smoking cessation program or in community service also may have their driving privileges delayed or restricted. Students who repeatedly violate the District's tobacco products policy also will be subject to disciplinary action, including the assignment of detention or suspension from school.

### **Electronic Communication Devices**

An electronic communications device is defined as a device that emits an audible signal, vibrates, displays a message, or otherwise operates to summon or deliver communication to the possessor (e.g., pagers, cellular phones, laser pointers or any other such device that may present a safety concern). Paging devices may be carried only by those students or staff members who are members of emergency response teams or who have personal medical reasons, as certified by a physician.

During regular school hours, cellular phones brought onto any school campus by a student must remain out-of-sight, turned off, and not activated.

Principals and/or law enforcement authorities have the right to confiscate electronic communication devices possessed by students in violation of this policy. For the first violation of the electronic communications device policy, the parents will be contacted to pick up the electronic communications device and will be explained the policy. For the second violation of this policy the electronic communications device will be kept by administration until the end of the semester but not less than 30 days. For the third violation of this policy the electronic communications device will be kept until the end of the school year but not less than 30 days.

Confiscated devices unclaimed following the end of the school year will be forfeited to the District for disposal as deemed appropriate. The District assumes no liability for any loss of or damage to a confiscated electronic communication device.

### **School Bus Code**

Georgetown County students, given the privilege of transportation by the school district, will be expected to adhere to the same rules and regulations stated in the district's disciplinary policy and school bus rider discipline guidelines. Students must comply with regulations for riding the school bus in order to retain this privilege, and students are expected to follow directions/instructions given by bus drivers.

The bus driver has the responsibility for supervision of students on the bus and assigning seats working in cooperation with the principal. The driver should stop the bus at any time that misbehavior or threatened misbehavior pose a hazard to safe driving.

Under no circumstances should a bus driver require a misbehaving student to leave a bus without assuring that the student is under appropriate adult supervision. The driver will report students who create a disturbance on school buses. The administrator, as authorized by state law and regulation, may suspend or deny bus transportation to a student whose conduct is persistently and/or flagrantly detrimental to safety and order on the bus, or the administrator may choose an appropriate alternative punishment. A parent or guardian shall be notified prior to the suspension of any pupil from the riding of a school bus.

## **School Bus Rider Discipline Code Guideline**

Students are subject to both the Code of Conduct under Board policy and this School Bus Rider Discipline Code.

The riding of a school bus by students is a privilege. Eligible students are initially granted the privilege of school transportation service; however, after the initial service all eligible students must earn the privilege by following this Discipline Code and Code of Conduct. The School Board expects that while students are utilizing the student transportation services, they will conduct themselves in a manner consistent with the district's Student Code of Conduct. All school bus riders must cooperate fully with their school bus drivers and aides/monitors and must conduct themselves properly at all times.

School bus drivers have responsibility for the supervision of students on the bus and when they are in the immediate vicinity of the school bus during loading and unloading. School bus drivers shall report to the appropriate school principal, or the district's designee, the name of any student whose conduct interferes with the safe driving, operation, loading, or unloading of the bus; who acts disruptively; or who violates the Code of Conduct or laws. The principal, or the district's designee, has the responsibility of investigating reports made by the bus driver regarding incidents of student misconduct and any student disciplinary actions taken by a school bus driver. The principal, or the district's designee, has the responsibility of investigating reports made by the bus driver regarding incidents of student misconduct and any student disciplinary actions taken by a school bus driver. The principal, or the district's designee, as authorized by state law and regulation and school district policy, has the authority to deny school bus transportation to a student and to issue sanctions for conduct that is persistently or flagrantly detrimental to safe and/or orderly operation of a school bus or in violation of the Code of Conduct.

Misconduct includes disorderly, disruptive, and criminal conduct as set forth in the Administrative Rule and includes, but is not limited to, the following behavior on or around a bus or at a bus stop while the bus is present:

- getting on or off the bus at an unauthorized stop without permission;
- eating and/or drinking on the bus;
- standing or sitting improperly while the bus is moving;
- violating any safety procedures;
- intentionally riding a bus other than the assigned one without permission from the principal or the district's designee;
- continually making loud noises, yelling, and the like;
- pushing, tripping, engaging in general horseplay;
- encouraging others to misbehave;
- defacing property (writing or marking on the bus);
- littering inside the bus;
- possessing and/or using any tobacco product or other illegal substances on the bus;
- throwing objects out of, inside of, and/or at the bus;
- refusing to sit in an assigned seat;
- using profanity, abusive language, and/or obscene gestures;
- having hands, arms, head, and so forth out of the bus windows and/or doors;
- using rude, discourteous behavior toward the driver or other passengers;
- disobeying the bus driver or the aide/monitor;
- harassing, threatening, intimidating, or physically abusing or hitting another student;
- fighting.

Serious misconduct may result in disciplinary action without regard to the number of offenses, up to and including suspension or expulsion from school, in accordance with Board policy.

## **Corporal Punishment**

Reasonable corporal punishment of a student is permitted on the Elementary Level only in certain situations as a disciplinary measure in order to preserve an effective educational environment which is free from disruption and is conducive to furthering the Board's explicit educational mission.

If and when utilized, corporal punishment shall be administered in an administrative office by either the Administrator or his or her designee. At least one certified employee, excluding the person administering the punishment, shall witness the administration of the punishment. Written parental consent must be on file prior to the administration of corporal punishment.

A disciplinary record shall be maintained and shall contain the name of the student, the type of misconduct, any previous disciplinary actions, the type of corporal punishment administered, the name of the person administering the punishment, the names of witnesses present, and the date and time of punishment. This information shall be made available to a parent who requests information concerning the corporal punishment of his or her child.

If a student has a disability and is served through an IEP (or has a 504 Accommodation Plan), the IEP team or 504 team, with the parent, will consider the appropriateness of corporal punishment or other forms of punishment for the student.

# Suspension

Administrative suspension of a student from class or school should be the last resort and should be utilized for only the following reasons:

1. to establish personal contact with the parent/guardian and enlist their support/action to correct and prevent the disruptive behavior(s); or
2. to protect the educational rights of other students where the suspended student's behavior has become so disruptive as to abridge those rights.

Suspension is to be defined as an administratively enforced absence from educational activities for a specific number of days. Suspension prohibits a student from attending any day or night school functions (whether held on or off school grounds), from riding a school bus, or from entering the school or school grounds, except for a prearranged conference with an administrator. Days suspended are excluded from the definition of unexcused absences. Make up of work missed during any period of suspension is the responsibility of the student. Work must be made up within 5 days of the return to school.

Normally, suspension will be from one to five school days in duration, and in no event longer than ten days unless an expulsion recommendation is made.

A manifestation review meeting must be held by an IEP team or 504 team when a student is recommended for expulsion or has been suspended for more than 10 cumulative days in a school year.

Students should not be suspended from school during the last five days of a term:

1. if the suspension will make the student ineligible to receive credit for the school year (without the approval of the school board); or
2. unless the presence of the student constitutes an actual threat to others.

If a student is suspended during the last five days of a term, an opportunity for a hearing shall be granted within twenty-four hours of the suspension, if requested.

A student suspended for more than fifteen cumulative days in any one school year may be recommended for an alternative program and/or expulsion at the discretion of the principal. When a student is to be formally suspended, whether in-school or out-of-school, the administrator shall:

1. attempt to notify the parent/guardian by phone before the student is removed from the premises;
2. send a letter home with the student notifying the parent/guardian of the action taken, reasons for action, effective dates of suspension, and time and place of scheduled parental conference [JF-E (2)];
3. mail or deliver a copy of the same letter to the parent/guardian; and
4. forward a copy of the suspension letter to the Office of the Assistant Superintendent.

# Appeal Process

Any suspension may be appealed to the Office of the Assistant Superintendent. Following the decision of the Assistant Superintendent any student who still must serve more than five days of suspension may appeal the matter to the Superintendent, whose decision will be final.

During the pendency of a suspension appeal, the student will remain on suspension. If the suspension is vacated or reduced on appeal, those days will be excused and the student will have the opportunity to make up any missed work.

# Expulsion

A student may be expelled by the Georgetown County Board of Education for commission of any crime, gross immorality, gross misbehavior, persistent disobedience, or for violation of written rules and regulations established by the County Board or the State Board of Education, or when the presence of the student is determined by the administration to be detrimental to the best interest of the school.

Expulsion shall prohibit a student from attending any day or night school function (whether held on or off school grounds), from riding a school bus, or from entering the school or school grounds except for a prearranged conference with the administrator for the remainder of the regular school year. Expelled students have the right to petition and must petition the Administration for re-admission for the succeeding school year.

The initial authority to hear and decide recommendations for expulsion is delegated to the Office of the Assistant Superintendent as designated by the Superintendent. The right to appeal the decision of the Assistant Superintendent to the County Board is reserved to either party. On appeal, the Board normally will consider only evidence (witness testimony and documentary evidence) previously presented at the hearing before the Assistant Superintendent. Appeals will be heard in executive session.

When an administrator initiates expulsion procedures, he/she will notify, in writing, the parent/legal guardian of his/her action, the reason or reasons which caused the action, and the time and place for the hearing before the Assistant Superintendent [JF-E(3)].

A student recommended for expulsion is considered suspended pending the outcome of the Assistant Superintendent's decision. At the hearing, before the Assistant Superintendent, the parent/legal guardian will have the right to obtain legal counsel at their expense and to all other regular rights, including the right to present witnesses and documentary evidence and to question all witnesses presented by the building administration. All such hearings will be private unless the parent/legal guardian requests in

writing that it be public. The hearing will take place within ten school days of the initiation of expulsion procedures. A decision will be rendered within five school days of the hearing.

Whenever a student who is classified as disabled is considered for expulsion, the administrator and Assistant Superintendent will confer with the office of Special Services before initiating expulsion procedures. Students with disabilities who are expelled will continue to receive a free and appropriate public education as set forth in their Individualized Education Plan (IEP).

## **Students with Special Health Care Needs**

Many health care services can be provided for students to keep them at school where they can learn and participate with other students. Our goal is to provide information to parents and legal guardians about some of the services and programs available for addressing the health care needs of students during the school day to help students succeed in school. It is important that the necessary health care information is shared with the appropriate people—such as teachers on duty during recess, bus drivers, and cafeteria employees—to make sure that the students’ needs are met throughout the school day.

### **Individual Health Care Plans or Individual Health Plans (IHPs)**

Individual health care plans are also called individual health plans or IHPs. School nurses who are registered nurses write IHPs to guide how a student’s health care needs will be met while at school. The nurse works with the student, the student’s parents or legal guardians, the student’s health care provider, and other school staff to write the plan. IHPs are written for students who have special health care needs that must be met by school staff during the school day. IHPs are also written for students who have been approved by the school district to self-medicate or self-monitor. To learn more about IHPs, talk with your child’s school nurse or call 436-7125.

### **Section 504 of the Rehabilitation Act of 1973 (Section 504)**

Section 504 is a federal law that requires public schools to make adjustments so that students with certain disabilities can learn and participate in settings like other students who do not have disabilities. To be eligible for services under Section 504, a student must have a disability that substantially limits one or more major life activities. A team decides if a student is eligible. The team should include the student’s parent or legal guardian, the student (if able), and others who know the student or know about the student’s disability, such as a teacher, a guidance counselor, a school nurse, and other school staff. If the student is eligible, the team develops an individual accommodation plan. The individual accommodation plan explains how the student’s needs will be

met while at school and may include health services for the student during the school day if needed. To learn more about Section 504, call 436-7125.

### **Individuals with Disabilities Education Act (IDEA)**

Students, ages 3 through 21 years, may receive services under the IDEA if the student needs special education and related services to benefit from his or her educational program. A team decides if a student qualifies for services under the IDEA. The team includes the student's parent or legal guardian, teachers, and other school staff. The team develops an individualized education program (IEP) if the student meets federal and state requirements. The IEP outlines a plan for helping the student receive a free appropriate public education and meet goals set by the team. The IEP may include health services for the student during the school day if needed. Contact Dr. Carole Sorrenti at 436-7125 to learn more about the IDEA.

### **Medical Homebound Instruction**

Medical homebound instruction is a service that is available for students who cannot attend school for a medical reason even with the aid of transportation. A physician must certify that the student has such a medical condition but may benefit from instruction, and must fill out the medical homebound form that the school district provides. The school district then decides whether to approve the student for medical homebound services. The school district will consider the severity of the student's illness or injury, the length of time that the student will be out of school, the impact that a long period away from school will have on the student's academic success, and whether the student's health needs can be met at school.

To learn more about medical homebound services, contact Dr. Carole Sorrenti at 436-7125.

<b>School</b>	<b>Principal</b>	<b>Phone</b>
Andrews Elementary	Brian Clark	843-264-3419
Brown's Ferry Elementary	Bethany Giles-Burgess	843-527-1325
Kensington Elementary	Fedrick Cohens	843-546-8511
Maryville Elementary	Stephanie Stuckey	843-546-8423
McDonald Elementary	Miriam Daniels	843-527-3485
Plantersville Elementary	Beverly Gardner-Grate	843-546-8453
Pleasant Hill Elementary	Teddy Graham	843-558-9417
Sampit Elementary	Dr. Maudest Rhue-Scott	843-527-4411
Waccamaw Elementary	Vervatine Reid	843-237-4233
Waccamaw Intermediate	Dr. Tim Carnahan	843-237-7071

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## **Student Rights and Responsibilities**

Elementary School  
 Policy JF-E  
 Student Rights and Responsibilities

The information for elementary and intermediate schools on the following pages is not all inclusive. Administration has discretion in review of all consequences.

**Policy JF-E STUDENT RIGHTS AND RESPONSIBILITIES**

<b><i>Disorderly Conduct</i></b>	<b><i>Suggested Consequences</i></b>
<p data-bbox="110 193 514 253"><b>Level I: May be an accumulation of any listed offenses</b></p> <ul style="list-style-type: none"> <li data-bbox="110 261 231 287">•tardiness</li> <li data-bbox="110 293 348 319">•cheating/plagiarism</li> <li data-bbox="110 326 178 352">•lying</li> <li data-bbox="110 358 343 384">•disruptive behavior</li> <li data-bbox="110 391 330 417">•abusive language</li> <li data-bbox="110 423 522 482">•failure to complete assignments or carry out directions</li> <li data-bbox="110 488 354 514">•dress code violation</li> <li data-bbox="110 521 208 547">•forgery</li> <li data-bbox="110 553 267 579">•cutting class</li> <li data-bbox="110 586 397 612">•violating the dress code</li> <li data-bbox="110 618 520 703">•possession of any portable electronic device (Walkman, radio, Gameboy, etc.)</li> <li data-bbox="110 709 527 797">•loading/attempting to load software on school computers without permission of the media specialist</li> </ul>	<p data-bbox="568 219 961 277"><i>Category A Student (up to 5 office referrals):</i></p> <ul style="list-style-type: none"> <li data-bbox="568 284 806 310">•parental notification</li> <li data-bbox="568 316 830 342">•after-school detention</li> <li data-bbox="568 349 976 407">•creation of a behavior modification plan</li> <li data-bbox="568 414 884 531">•corporal punishment (administrative choice, parental/guardian consent required)</li> <li data-bbox="568 537 887 563">•parent-teacher conference</li> <li data-bbox="568 570 937 686">•overnight suspension with parent/guardian accompanying student the following day for conference with administrator</li> <li data-bbox="568 693 706 719">•counseling</li> <li data-bbox="568 725 910 842">•students should be given the opportunity to change into appropriate attire or 1 day of suspension</li> </ul> <p data-bbox="568 873 919 932"><i>Category B Student (6-7 office referrals):</i></p> <ul style="list-style-type: none"> <li data-bbox="568 938 966 1055">•out-of-school suspension (1-3 days). Parent may accompany student all day each day in lieu of suspension 1-3 days.</li> <li data-bbox="568 1062 944 1120">•formulate behavior modification plan</li> <li data-bbox="568 1127 884 1153">•parent/teacher conference</li> </ul> <p data-bbox="568 1183 926 1242"><i>Category C Student (8 or more office referrals):</i></p> <ul style="list-style-type: none"> <li data-bbox="568 1248 976 1365">•out-of-school suspension (3-5 days); parent/guardian may accompany student all day each day in lieu of suspension 3-5 days.</li> <li data-bbox="568 1372 916 1398">•parent/teacher(s) conference</li> <li data-bbox="568 1404 948 1489">•teacher(s) meet with parent and student to review behavior modification plans</li> <li data-bbox="568 1495 855 1521">•parenting class (choice)</li> </ul>

<b><i>Disruptive Conduct</i></b>	<b><i>Suggested Consequences</i></b>
<p data-bbox="107 159 519 217"><b>Level II: May be an accumulation of any listed offenses</b></p> <ul style="list-style-type: none"> <li data-bbox="107 228 487 282">●possession/use of unauthorized substances</li> <li data-bbox="107 290 402 318">●fighting or inciting a fight</li> <li data-bbox="107 326 405 354">●improper sexual conduct</li> <li data-bbox="107 362 426 389">●destroying property (&lt;\$50)</li> <li data-bbox="107 397 171 425">●theft</li> <li data-bbox="107 433 504 487">●unauthorized presence on school property</li> <li data-bbox="107 495 458 522">●obscene language or gesture</li> <li data-bbox="107 531 472 584">●violation of Electronic Communications Device policy</li> <li data-bbox="107 592 495 646">●refusal to obey school personnel (defiance)</li> <li data-bbox="107 654 389 682">●unauthorized assembly</li> <li data-bbox="107 690 536 717">●disrupting a lawful assembly (minor)</li> <li data-bbox="107 725 529 779">●accessing/modifying computer data or settings without permission</li> <li data-bbox="107 787 497 815">●possession of obscene materials</li> <li data-bbox="107 823 314 850">●harassing others</li> </ul>	<p data-bbox="572 185 926 243"><b><i>Category A Student (1 office referral):</i></b></p> <ul style="list-style-type: none"> <li data-bbox="572 251 695 279">●restitution</li> <li data-bbox="572 287 961 373">●teacher/team conference weekly to create/review behavior modification plan</li> <li data-bbox="572 381 969 493">●out-of-school suspension (1-3 days). Parent may accompany student all day each day in lieu of suspension 3-5 days.</li> <li data-bbox="572 501 708 529">●counseling</li> <li data-bbox="572 537 972 623">●parents contacted to pick up electronic communications device and explained policy</li> </ul> <p data-bbox="572 651 926 709"><b><i>Category B Student (2 office referrals):</i></b></p> <ul style="list-style-type: none"> <li data-bbox="572 717 969 829">●out-of-school suspension (3-5 days). Parent may accompany student all day each day in lieu of suspension 3-5 days.</li> <li data-bbox="572 837 894 865">●parenting class (by choice)</li> <li data-bbox="572 873 972 927">●parent/team conference to review behavior modification plan</li> <li data-bbox="572 935 976 1021">●electronic communications device kept until end of semester, but not less than 30 days</li> </ul> <p data-bbox="572 1049 955 1107"><b><i>Category C Student (3 or more office referrals):</i></b></p> <ul style="list-style-type: none"> <li data-bbox="572 1115 929 1169">●out-of-school suspension (3-5 days)</li> <li data-bbox="572 1177 926 1205">●referral to appropriate agency</li> <li data-bbox="572 1213 859 1240">●parenting class (choice)</li> <li data-bbox="572 1248 820 1276">●alternative schooling</li> <li data-bbox="572 1284 870 1312">●recommended expulsion</li> <li data-bbox="572 1320 976 1406">●electronic communications device kept until end of school year but not less than 30 days</li> </ul>

<b><i>Criminal Conduct</i></b>	<b><i>Suggested Consequences</i></b>
<div data-bbox="109 151 540 183" style="border: 1px solid black; padding: 2px;"><b>Level III</b></div> <ul style="list-style-type: none"> <li>●possessing a weapon or other illegal material(s)*</li> <li>●threatening or intimidating school staff *</li> <li>●threatening or intimidating other students</li> <li>●vandalism</li> <li>●sexual offenses</li> <li>●igniting fires or fireworks*</li> <li>●gambling</li> <li>●bomb threats</li> <li>●selling drugs or alcohol*</li> <li>●assault and battery</li> <li>●physically abusing a member of the school staff</li> <li>●threatening with a weapon*</li> <li>●setting off fire alarms or discharging a fire extinguisher</li> <li>●violation of Policy JICFAA – Harassment, Intimidation or Bullying*</li> <li>●violation of Policy JCAD – Gang Activity or Association* or violation of Regulation JCAD-R – Gang Activity or Association*</li> <li>●possession and/or use of illegal drugs, including alcohol*</li> <li>●cruelty to animals</li> <li>●extortion</li> <li>●loading/attempting to load software or files onto district network without permission of the MIS Department</li> <li>●computer vandalism</li> <li>●possession of illegal pornographic materials</li> </ul> <p>(Weapon violations are subject for review considering the age of the child and weapon involved.)</p>	<p><i>All Students</i></p> <ul style="list-style-type: none"> <li>●out-of-school suspension (5-10 days)</li> <li>●recommended expulsion</li> <li>●alternative schooling</li> </ul> <p><b>*Mandatory recommended expulsion.</b>  <b>Referral to appropriate law enforcement agency and Juvenile Justice Department is mandatory.</b></p> <p><b>*First Offense:</b> Five day suspension, warrant issued, mandatory counseling (public or private). The student will have the period of suspension to show the school that he/she has started or is prepared to start a counseling program. The student must present to the school a written schedule of the counseling sessions, verified by the counseling center personnel. Written verification must be received by the school from the counseling center when the student completes the program. If the student does not successfully complete the counseling to the satisfaction of the counselor, a recommendation for expulsion will follow.</p> <p><b>Second Offense:</b> Recommendation for expulsion, warrant issued, mandatory counseling (in accordance with above stipulations) prior to readmission.</p> <p>Consequences for K-4 and K-5, grades 1 and 2 are subject to review for age appropriateness.</p>





